

Office of the  
**PRINCIPAL**

**Gujranwala Medical College / Teaching Hospital, Gujranwala**  
(Constituent College of University of Health Sciences)  
Phone # 055-6705803 Fax # 055-6705814 E-mail. principal@gmcg.edu.pk  
No. SS. 222 / GMC Dated 13/05/2026



## **Policy On Non-Charging Of Students For Clinical Training Activities And Materials**

- 1. Policy Title:** Policy for Non-Charging of Students for Clinical Work, Procedures, and Training Materials during Clinical Rotations and Studentship
- 2. Purpose:** The purpose of this policy is to ensure that all students undergoing clinical education, clerkships, rotations, practical training, and studentship within the institution are provided equal learning opportunities without being charged for clinical work, procedures, or materials necessarily used for educational and training purposes. This policy is developed in compliance with standards and expectations of the Pakistan Medical and Dental Council regarding student welfare, ethical training practices, and institutional responsibility.
- 3. Scope:** This policy applies to:  
  
All undergraduate and postgraduate students, Clinical departments and teaching units, Faculty members and supervisors, Affiliated teaching hospitals, Administrative and finance departments, Clinical laboratories and skill laboratories
- 4. Policy Statement:** The College strictly prohibits charging students for:

1. Clinical procedures performed under close supervision as part of approved training activities.
2. Use of routine consumable materials required for educational purposes.
3. Participation in ward rotations, OPD observations, theatre attendance, laboratory demonstrations, or bedside teaching.
4. Access to institutional patients for educational learning under supervision.
5. Mandatory clinical logbook activities approved by the department.
6. Essential materials utilized during structured teaching and training sessions.

No faculty member, department, hospital staff member, or administrative office shall directly or indirectly demand payment from students for educational clinical exposure or training-related procedures conducted under the approved curriculum.

**5. Institutional Responsibilities:** The institution, through administrative offices and Head of Departments, shall:


1. Allocate budgetary provisions for educational consumables and teaching materials.
2. Ensure availability of essential clinical and laboratory materials required for student learning.
3. Facilitate equitable access to clinical learning opportunities.

4. Monitor departments for compliance with this policy.
5. Address complaints related to unauthorized charges promptly and transparently.

**6. Complaint and Reporting Mechanism:** Students may report violations of this policy to Head of Department/ Director Student Affairs. All complaints shall be handled confidentially and without retaliation.

## **7. Monitoring and Compliance**

The Medical Education Department and Administration shall periodically review implementation of this policy during departmental audits and PMDC compliance reviews. Non-compliance by any department or staff member may result in administrative action as per institutional rules.

  
PROF. DR. M. HAROON HAMID  
*MBBS FCP (S) MRCP (P) FRCR  
Neonatal Fellowship (RCPC H UK) MSc Medical Education*  
**PRINCIPAL** *Ar*  
Gujranwala Medical College  
& Allied Teaching Hospitals, Gujranwala

Copy forwarded to the following:-

1. All Heads of Departments, GMC, Gujranwala.
2. The PSO to Principal, GMC, Gujranwala.
3. The Director Administration, GMC, Gujranwala.
4. Office File